

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

JANUARY 12, 2016
9/10 CENTER AUDITORIUM
(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 8:16 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - present	(Operations Committee)
Ann M. Wuertz, Vice President - present	(Education & Policy Committees)
Stuart C. N. Deets - present	(Finance Committee)
Brenda L. Geist - present	(Operations Committee)
Bashera Grove - present	(Policy Committee)
James Hills - present	(Education & Finance Committees)
Laurie C. Knecht - present	(Operations Committee)
Thomas Siedenbuehl - present	(Finance & Policy Committees)
Deborah L. Thompson - present	(Education Committee)

General Counsel

Judy Shopp, Esquire - present

Administration

Dr. Cathy Taschner, Superintendent of Schools - present
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - present
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - present
Jason Palaia, Director of Elementary Education & Special Education (K-5) - absent

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Additions:

1. a) Payment To West Caln Township - Vendor #1437
RECOMMENDED MOTION: That the Board of School Directors approve the addition of payment to West Caln Township, vendor 1437.

Motion: Tom Siedenbuehl Second: Deb Thompson Vote: 9-0-0

12. Appointment of Legal Counsel – Lamb McErlane, P.C.
RECOMMENDED MOTION: That the Board of School Directors approve Lamb McErlane, P.C. as legal counsel in the matter of CASD v. Rhoads & Sinon, LLP and James Ellison (Docket No. 2015-01018) and shall terminate the Levin Legal Group, P.C. as counsel of record, effective immediately. Further, that the Board of School Directors approve the letter of engagement with Lamb McErlane, P.C. and the waiver of potential conflict, subject to approval by General Counsel, as presented.

Motion: Dean Snyder Second: Deb Thompson Vote: 9-0-0

13. Job Descriptions and Creation of Positions for Executive Administrative Assistants
RECOMMENDED MOTION: That the Board of School Directors approve the job descriptions and creation of positions for Executive Administrative Assistants, as presented.

Motion: Dean Snyder Second: Stuart Deets Vote: 9-0-0

2. b. 2. c) New Appointment – CATA – Austin Gross - Instrumental Music Teacher

Motion: Dean Snyder Second: Laurie Knecht Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

MOTION ITEMS FOR APPROVAL

1. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the Financial Statements and Bills Payable for the period December 5 – 17, 2015, excluding payment to Vendor 1437 (West Caln Township) in the amount of \$1080 to Vendor #1437. (*Enclosure*)

Motion: James Hills Second: Laurie Knecht Vote: 9-0-0

a) **Payment To West Caln Township - Vendor #1437**

RECOMMENDED MOTION: That the Board of School Directors approve the payment to West Caln Township, vendor 1437, in the amount of \$1080, as presented.

Motion: Stuart Deets Second: James Hills Vote: 8-0-1
Abstained: Siedenbuehl

2. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

Motion: Stuart Deets Second: Laurie Knecht Vote: 9-0-0

a) **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School directors approves the following Resignations - Regular and Extra Duty:

1) ADMINISTRATION

a) Watson, Christopher, Assistant Principal for the Coatesville Area High School 9/10 Center. Letter Dated: 11/23/2015. Reason: Personal. Effective: 60 days or sooner from 11/23/2015.

2) CATA

a) Andrey, Arthur, Special Education Teacher for the South Brandywine Middle School. Letter Dated: 12/10/2015. Reason: Personal. Effective: 60 days or sooner from 12/10/2015.

b) Findora, Robert, Social Studies Teacher for the Coatesville Area High School. Letter Dated: 11/25/2015. Reason: Personal. Effective: 60 days or sooner from 11/25/2015.

c) Stamato, Jonathan, Teacher for the East Fallowfield Elementary School. Reason: Misconduct. Effective: 1/4/2016.

d) Weathers, Julie, Teacher for the Caln Elementary School. Letter Dated: 9/30/2015. Reason: Personal. Effective: 9/30/2015.

3) CATSS

- a) Crossan, Ashley, 5.75 Hour Special Education One-on-One Aide for the Friendship Elementary School. Letter Dated: 12/7/2015. Reason: Personal. Effective: 12/7/2015.
- b) Pennington, Claudette, 3.0 Hour Cafeteria Aide for the South Brandywine Middle School. Reason: Term/Unable to work. Effective: 10/23/2015.
- c) Ramaley, Michele, 6.5 Hour Instructional Aide for the Rainbow Elementary School. Letter Dated: 12/17/2015. Reason: Personal. Effective: 1/1/2016.
- d) Stewart, Bonnie, 6.5 Hour Special Education Classroom Aide for the South Brandywine Middle School. Reason: Deceased. Effective: 12/27/2015.

4) FEDERATION

- a) Blake, Beverly, Substitute Food Service General Utility Worker for the Coatesville Area School District. Notified via Telephone: 12/28/2015. Reason: Personal. Effective: 12/28/2015.

5) EXTRA DUTY

- a) Mack, Temujin, Assistant Girls' Basketball Coach for the Coatesville Area High School. Reason: Promoted to Head Girls' Basketball Coach. Effective: 12/14/2015.
- b) Nelms, Mark, Head Girls' Basketball Coach for the Coatesville Area High School. Letter Dated: 12/3/2015. Reason: Personal. Effective: 12/3/2015.
- c) Polk, Scott, Varsity Boys' Soccer Coach for the Coatesville Area High School. Letter Dated: 12/16/2015. Reason: Personal. Effective: 12/16/2015.

b) **New Appointments – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

1) ADMINISTRATION

- a) Xiaoping (Jessie) Jiyang, Accountant for the Coatesville Area School District. Posted: 6/2/2015. Salary: \$55,000 (Prorated). Degree: BS – Business Administration, East China University of Science & Technology. MBA – Accounting, Saint Joseph's University. Effective: 1/19/2016. SP4: Approved. Pending 168 Forms.

2) CATA

- a) Colletti, Darlene, Business Teacher for the Coatesville Area Senior High School. Posted: 12/1/2015. Salary: \$48,033 (Prorated). Step: 4. Level B+15. Years of Exp: 4 (Candidate has twenty (20) years actual job experience; however, per CATA Contract, two (2) years job experience equals

one (1) year educational experience with no more than four (4) years' salary credit being given). Temporary Professional Contract. Degree: BS – Accounting, Gwynedd Mercy College. Certification: Business Education, Library Media Specialist. Effective: TBD. SP4: Approved. Pending 168 Forms.

- b) Cooper, Susan, Long Term Substitute Language Arts Teacher for the South Brandywine Middle School. Posted: 9/4/2015. Salary: \$89,133 (Prorated). Temporary Professional Contract. Degree: BA – English, University of Pennsylvania. MS – Education, University of Pennsylvania. Certification: English 7-12. Years of Exp: 19. Effective: 1/4/2016 – 6/10/2016. SP4: Staff.
- c) Gross, Austin, Instrumental Music Teacher for the Coatesville Area High School Campus. Posted: 11/30/2015. Salary: \$49,133 (Prorated). Step 1. Level M+60. Years of Exp: 0. Temporary Professional Contract. Bachelor of Music, Music Education, Theory and Composition, West Chester University. MA – Music Theory, Eastman School of Music. Ph.D., Music Theory, Eastman School of Music. Certification: Music K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

3) CATSS

- a) Martin, Ashlea, 5.75 Hour Special Education One-on-One Aide for the Coatesville Area High School. Salary: \$12.50/Hour. Effective: 1/25/2016. SP4: Approved. Pending 168 Forms.
- b) Watterson, Luann, 6.5 Hour Attendance Secretary for the Rainbow Elementary School. Posted: 10/31/2015. Salary: \$15/Hour. Effective: 1/11/2016. SP4: Approved. Pending 168 Forms.

Motion: Dean Snyder

Second: Stuart Deets

Vote: 7-0-2

Abstained:

Wuertz & Geist

4) EXTRA DUTY

- a) Bailey, Mark, 9th Grade Boys' Basketball Coach for the Coatesville Area High School 9/10 Center. Posted: 11/4/15. Salary: \$4,890.28 (Prorated). Effective: 12/9/2015. SP4: Approved. Pending 168 Forms.
- b) Gamber, Claarisa, Band Director for the Scott Middle School. Salary: \$2,227.50. Effective: 8/21/2015. SP4: Staff.
- c) Gamber, Claarisa, Chorus Director for the Scott Middle School. Salary: \$1,957.50. Effective: 8/21/2015. SP4: Staff.
- d) McKim, Lena, Faculty Manager for the North Brandywine Middle School. Posted: 7/16/2015. Salary: \$4,104.38 (Prorated). Effective: 11/23/2015. SP4: Staff.

- e) Mack, Temujin, Head Girls' Basketball Coach for the Coatesville Area Senior High School. Posted: 12/7/2015. Salary: \$7,523.50 (Prorated). Effective: 12/15/2015. SP4: Staff
- f) Reed, Alexander, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School. Posted: 6/2/2015. Salary: \$3,936.08 (Prorated). Effective: 12/10/2015. SP4: Approved. Pending 168 Forms.
- g) Tull, Pamela, Cheerleader Coach for the Scott Middle School. Posted: 11/2/2015. Salary: \$2,626.56 (Prorated). Effective: 1/5/2016. SP4: Approved. Pending 168 Forms.

c) **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

1) CATA

- a) Giles, Linda, Teacher for the Reeceville Elementary School. Effective: 11/5/2015 – 12/14/2015.
- b) Gullatt, Balana, Teacher for the South Brandywine Middle School. Effective: 10/29/15 – 1/3/2016.
- c) Mack, Laura, Teacher for the Scott Middle School. Effective 2/9/2016 – 3/23/2016.
- d) Pilz, David, Teacher for the Coatesville Area Senior High School. Effective: 1/4/2016 – 1/15/2016.
- e) Rocco, Judith, Teacher for the Coatesville Area High School 9/10 Center. Effective: 2/25/2016 – 5/19/2016.
- f) Vaghari, Karen, Teacher for the Friendship Elementary School. Effective: 1/12/2016 – 4/12/2016.
- g) Westmoreland, James, Teacher for the Coatesville Area Senior High School. Effective: 10/21/2015 – 1/22/2016

2) CATSS

- a) Taylor, Lorita, Secretary for the Coatesville Area High School 9/10 Center. Letter Dated: 12/1/2015. Effective: 11/23/2015 – Intermittent.

3. **C. C. I. U. Technology Support Services Agreement Extension**

RECOMMENDED MOTION: That the Board of School Directors extend the Chester County Intermediate Unit Agreement for a Technology Specialist and a Technology Generalist at a combined daily rate of \$700 until March 30, 2016.

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 9-0-0

4. **Confidential Employee Release and Settlement Agreement**
RECOMMENDED MOTION: That the Board of Directors approve the confidential employee Release and Settlement Agreement, as presented.

Motion: James Hills Second: Stuart Deets Vote: 9-0-0
5. **Appointment of Hearing Officer**
RECOMMENDED MOTION: That the Board of School Directors approve the letter of engagement, as presented, appointing Rosemary Mullaly, Esquire to act as Hearing Officer with all power and authority as stated in the letter of engagement for Board adjudications.

Motion: Stuart Deets Second: James Hills Vote: 9-0-0
6. **Logic Choice vCIO Services**
RECOMMENDED MOTION: That the Board of School Directors approve the contract for professional services at a daily rate of \$690.00.

Motion: Stuart Deets Second: Laurie Knecht Vote: 9-0-0
7. **Independent Contractor - Valley Forge Educational Services - Student ID #10004377**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor Contract with Valley Forge Educational Services for student ID #10004377, as presented.

Motion: Stuart Deets Second: Deborah Thompson Vote: 9-0-0
8. **Confidential Student Settlement Agreement - Student ID #50000905**
RECOMMENDED MOTION: That the Board of School Directors approve the Confidential Student Settlement Agreement student ID #50000905, as presented.

Motion: Ann Wuertz Second: Deborah Thompson Vote: 9-0-0
9. **Adjudication - Student ID #90001867**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for student ID #90001867, as presented.

Motion: Laurie Knecht Second: Deborah Thompson Vote: 8-1-0
Opposed: Snyder
10. **Change Order #001 – Reeceville Elementary School – J. M. Young & Sons, Inc.**
RECOMMENDED MOTION: That the Board of School Directors approve Change Order #001 of J. M. Young & Sons, Inc. for the modification of the installation of the HVAC units at Reeceville Elementary School for an amount of \$11,600.00.

Motion: Stuart Deets Second: Laurie Knecht Vote: 9-0-0
11. **Chevron Energy Solutions / OpTerra Energy Services, Inc. Termination Notice**
RECOMMENDED MOTION: That the Board of School Directors approve the Termination Agreement of OpTerra Energy Services, Inc. as of April 1, 2015, as per the attached Agreement.

Motion: Stuart Deets Second: Laurie Knecht Vote: 9-0-0

12. Appointment of Legal Counsel

RECOMMENDED MOTION: That the Board of School Directors approve Lamb McErlane, P.C. as legal counsel in the matter of CASD v. Rhoads & Sinon, LLP and James Ellison (Docket No. 2015-01018) and shall terminate the Levin Legal Group, P.C. as counsel of record, effective immediately. Further, that the Board of School Directors approve the letter of engagement with Lamb McErlane, P.C. and the waiver of potential conflict, subject to approval by General Counsel, as presented. (*Confidential Enclosure*)

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 9-0-0

13. Job Descriptions and Creation of Positions for Executive Administrative Assistants

RECOMMENDED MOTION: That the Board of School Directors approve the job descriptions and creation of positions for Executive Administrative Assistants, as presented.

Motion: Laurie Knecht

Second: Brenda Geist

Vote: 9-0-0

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

- The Board welcomed Attorney Judy Shopp as the District's new In-house General Counsel.
- Deb Thompson would like the Board to consider advertising upcoming Town Hall meetings on the City's local TV network, channel 66.
- Tom Siedenbuehl read aloud a revised Mission Statement for the CASD. He would like the Board to consider the including the modification on future agendas.
- Board President Snyder will not be in attendance at the next School Board meeting (January 26th). Vice President Ann Wuertz will serve in his capacity during his absence.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:49 p.m. on a motion by Stuart Deets and seconded by Laurie Knecht.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.